

## **JOB OPENING: CNC LASER OPERATOR/SPECIALIST**

**IMMEDIATE, NEAR RED HILL MRT**

**5.5 DAYS PER WEEK, COMPETITIVE WAGES**

PLIXO Pte Ltd is one-of-a-kind boutique factory in Singapore, with a set of diverse and complementary capabilities that make us recognized by our customers as any of the following: laser house , print-shop, sign-maker, workshop, and more.

With growing business, we are looking for highly motivated people to join our team in Leng Kee Road, near Red Hill MRT.

<b>JOB TITLE:</b>	<b>Laser Operator – Production Specialist</b>
<b>POSITION:</b>	<b>Full time, Immediate</b>
<b>SCHEDULE:</b>	<b>5.5 days per week, Mon – Fri, 9:00am – 6:00pm; Sat, 9:00am – 1:00pm</b>
<b>REMUNERATION:</b>	<b>2,400+ per month [experience-based]</b>
<b>LOCATION:</b>	<b>4<sup>th</sup> Leng Kee Road, walking distance to Red Hill MRT</b>

**POSITION SUMMARY:** In charge of the daily setup, operation and maintenance of CNC CO<sup>2</sup> laser cutting & engraving machines. She/he will support sales team in planning work schedule, testing materials, preparing samples, and she/he will assist other production workers with any of their daily duties including sign work , printing, packing and checking finished goods.

### **PRIMARY RESPONSIBILITIES:**

- ✓ Operate the laser cutting machines and other machinery used in the production process:
  - Load and adapt drawings [CorelDraw on Windows 7], set machine parameters [speed, power] to ensure optimal performance of the equipment,
  - Perform laser cutting and engraving operations,
  - Conduct visual and dimensional inspection using caliper and other measuring instruments,
  - Detect and report defective materials or questionable conditions to its supervisor,
  - Perform prescribed maintenance as required,
  - Assist in troubleshooting operational problems;
- ✓ Load raw materials, unload final products, pack items for customer collection/delivery/shipment;
- ✓ Perform other production related operations as required or directed. May work at different workstations as production needs require;
- ✓ Keep work area clean and organized;
- ✓ Follow all company rules and policies, apply all safety procedures and prescribed quality standards.

### **JOB REQUIREMENTS:**

- ✓ Prior experience running a laser machinery is a plus but not mandatory;
- ✓ Fluent with Windows and personal computer, experience with drawing software [CorelDraw/AutoCAD/Illustrator] is a plus;
- ✓ Great level of attention to detail and focus on given task;
- ✓ Able to work individually as well as with team members in a fast-paced environment with changing priorities;
- ✓ Verbal and written communication skills in English;
- ✓ Physically fit: lift, carry, push and or pull up to 25kg frequently for loading-unloading; sit, stand and walk for up to 10 hours per day.